



# Request for Review of VET Student Loans Debt Form



RTO 22360 CRICOS 03612C

What happens to my application after it has been lodged with VFA Learning			
<p>Your application will be considered principally on the basis of your supporting documentation. It is your responsibility to ensure all relevant documentation is provided to VFA Learning</p> <ol style="list-style-type: none"> <li>1. The Campus Manager and Director of Compliance will make a decision whether to refund your paid tuition fees and/or re-credit your VET FEE-HELP (FEE-HELP) balance based on the supporting documentation provided by you.</li> <li>2. Director of Compliance will write to you, normally within 14 days, advising the outcome of your review (i.e. re-credit/refund if successful). If your application is successful a revised statement of liability and a refund cheque, if applicable, will be mailed to you</li> </ol>			
Office use only			
<input type="checkbox"/>	Request approved	Amount to be remitted	\$
<input type="checkbox"/>	Request declined and reason for decline		
<input type="checkbox"/>	Outcome letter sent to student	Date Letter sent	
<p><b>Authorised by</b></p> <p><b>Name</b></p> <p><b>Signature</b></p> <p><b>Date</b></p>			
<input type="checkbox"/> Completed form and Outcome Letter filed in Student hard copy file			